

**MINUTES OF MEETING OF BOARD OF TRUSTEES
OF
CLAY COMMUNITY SCHOOLS**

A regular session of the Clay Community Schools Board of Trustees was held at the Central Administrative Office, 1013 S. Forest Avenue, Brazil, IN 47834, on Thursday, October 8, 2015. Tom Reberger, Kevin Kumpf, Scott Hill, Fred Froderman, Ron Scherb, Amy Burke Adams, and Shane Wiram were present.

I. Call to Order

The meeting was called to order at 7:30 p.m. Board President Ron Scherb led those in attendance in the pledge and offered the prayer.

II. Consent Agenda

A. Claims

B. Board Meetings

Regular Session Minutes for September 10, 2015

Special Session Minutes for September 10, 2015, and September 29, 2015

Executive Session Certification for September 10, 2015

C. Field Trips

1) Northview High School FFA members who qualify to Columbus East High School, October 16-17, 2015, to participate in the state soils contest, requiring overnight stay

2) Clay City Jr/Sr High School FFA to Louisville, KY, October 28-30, 2015, to participate in Leadership and Career Development Workshop, requiring overnight stay and out-of-state travel

3) Northview High School Winter Guard to Bowling Green, KY, and Nashville, TN, March 18-21, 2016, to compete in national competition, requiring overnight stay and out-of-state travel

4) Northview High School Winter Guard to Dayton, OH, April 6-10, 2016, to compete in WGI World Championships, requiring overnight stay and out-of-state travel

5) East Side Elementary fifth grade students to Chicago, IL, May 20, 2016, to tour the Museum of Science & Industry, Millennium Park, Shedd Aquarium, and Rainforest Café, requiring out-of-state travel

D. Personnel

A. LEAVES OF ABSENCE

1. Certified

a. FMLA

CCE

Jennifer Yocom

b. FMLA

CORP

Doug Lunn

c. FMLA

ME

Lesa Miller

d. FMLA

NHS

Michelle Burk

2. Non-Certified

None

B. RETIREMENTS

1. Certified

None

2. Non-Certified

a. Bus Driver (end of 1st semester)

TRANS

Bill Stallcop

3. Place on Retirement Index	None	
C. RESIGNATIONS		
1. Certified	None	
2. Non-Certified		
a. Custodian	CA	Lanette Phillips
b. Custodian	NHS	Samantha Owen
c. Instructional Assistant	FPE	Mandy Locke
d. Instructional Assistant	NHS	Allison Brown
e. Bus Driver	TRANS	Max Ripple
3. ECA Resignations	None	
4. ECA Lay Coaches	None	
D. TRANSFERS		
1. Certified	None	
2. Non-Certified	None	
E. EMPLOYMENT		
1. Certified	None	
2. Non-Certified		
a. 29-hour Instructional Assistant	NHS	Ellie Reinoehl
b. 29-hour Instructional Assistant	ME	Stephanie Farkas
c. 5-hour/day Food Services	NHS	Amy Gilham
d. 5-hour/day Food Services	CCE	Lori Stephens
e. 29-hour Instructional Assistant	NHS	Tami Davis
f. 185-day 2 nd Shift Custodian	NHS	Sara Burnley
g. 185-day 2 nd Shift Custodian	NHS	Jami Klimis-Wythe
3. Other		
a. Adult Education – Supplemental Contract	CORP	Rowland Perez
b. Adult Education – Supplemental Contract	CORP	Shannon Nevins
c. Adult Education – Supplemental Contract	CORP	Shaun Short
d. Adult Education – Supplemental Contract	CORP	Cynthia Pike
e. ELL Tutor	JTE	Lecia Brown
f. ELL Tutor	SE	Brittany Ray
F. EXTRA-CURRICULAR		
1. Extra-Curricular Certified		
a. 5 th Grade Boys Basketball Coach	CCE	Ryan Swearingen
b. 5 th Grade Girls Basketball Coach	CCE	Michael Owens
c. JV Boys Basketball Coach	CCHS	Chris Ross
d. 7 th Grade Girls Basketball Coach	CCHS	Cole Schroer
2. Extra-Curricular Non-Certified	None	
3. Extra-Curricular Lay Coach		
a. 6 th Grade Boys Basketball Coach	CCE	Heather Keller
b. Head Girls Varsity Basketball Coach	NHS	Zach Keyes
c. 7 th Grade Boys Basketball Coach	CCHS	Jeremy Booe
d. 8 th Grade Boys Basketball Coach	CCHS	Tyler Jenkins
4. Supplemental	None	

G. CHANGES

- 1. Certified None
- 2. Non-Certified
 - a. From Food Service Employee to Assistant Food Services Manager CCHS Jessica Hayden
- 3. ECA-Lay Coaches None

H. VOLUNTEERS

1. CLASSROOM

East Side Elementary

- a. Dana Sellers
- b. Mary Trefz

Forest Park Elementary

- a. Mollie Beaumont
- b. Judith Courtney

Forest Park – Kids' Hope

- a. Betty Gum
- b. Fred Gum
- c. Sally Weatherston

Meridian Elementary

- a. Gayle Sims

Staunton Elementary

- a. Courtney Carr

Van Buren Elementary

- a. James Matthew Crabb
- b. Brandy Douglas
- c. Melissa Fox
- d. Leann Martin (also Lions Club)
- e. Sarah Royer
- f. Karen Vitz
- g. Sarah Monce

Clay City Jr/Sr High School

- a. Logan Murphy

North Clay Middle School

- a. Aleska Hutchison
- b. Michelle Montgomery
- c. Troy Steele

Northview High School

- a. Elizabeth Maurey

2. ATHLETICS/ECA

Clay City Elementary

- a. Darrin Myers (Elementary Boys Basketball)

I. TERMINATIONS

None

Mr. Kumpf moved to approve the consent agenda items as read. Mrs. Adams seconded, and the motion was approved by a 7-0 vote.

III. Comments from Patrons

None at this meeting

IV. Old Business

A. Board Policy 1830 – Dissemination of Policies Proposed Changes: Second Reading

Mr. Reberger moved to approve the proposed changes to Policy 1830 – Dissemination of Policies. Mr. Wiram seconded, and the motion was approved by a 7-0 vote.

B. Board Policy 2830 – Tobacco-Free Work Environment Proposed Changes: Second Reading

Dr. Froderman moved to approve the proposed changes to Policy 2830 – Tobacco-Free Work Environment. Mr. Hill seconded, and the motion was approved by a 7-0 vote.

C. Board Policy 2611A – Organizational Chart Proposed Changes: Second Reading

Mrs. Adams moved to approve the proposed changes to Policy 2611A – Organizational Chart. Mr. Kumpf seconded, and the motion was approved by a 7-0 vote.

D. Clay City High School Track Update

Mr. Howard presented the following information:

- All asphalt work had been completed as well as the two-week curing process
- Midwest Track Builders had mobilized on site on Monday, October 5
- Work began on Tuesday, October 6, to place the six-layer track surface over the cured asphalt, and the last layer had been put down October 8.
- Following completion of placement of the six-layer track surface, work was to begin on painting of lanes and numerical information
- The expectation was that the track would be done and ready for use by Friday, October 16
- A punch list was to be reviewed on Thursday or Friday with the architect, Garmong Construction Services, and Wabash Valley Asphalt to make sure everything had been done according to specifications

V. Superintendent's Report

Superintendent Fritz noted the following:

- The school year had begun with a positive start, and a lot had been done with professional development, including NWEA professional development for staff members involving Dr. Tim Rayle, Mrs. Kathy Knust, and Mrs. Stephanie Jackson and “Power of Teaching” workshops provided by Superintendent Fritz.
- New hires were welcomed to the school family and included instructional assistants Ellie Reinoehl (Northview), Tami Davis (Northview), and Stephanie Farkas (Meridian), food services employees Amy Gilham (Northview) and Lori Stephens (Clay City Elementary), custodians Sara Burnley (Northview) and Jami Klimis-Wythe (Northview), Adult Education instructors Rowland Perez, Shannon Nevins, Shaun Short, and Cynthia Pike, and ELL tutors Lecia Brown (Jackson Twp) and Brittany Ray (Staunton).

- Building/Renovation community meetings are to be held October 19 at Clay City Jr/Sr High School and October 21 at Northview High School, both beginning at 6:00 P.M. Superintendent Fritz asked those in attendance to keep in mind that the renovation projects will be addressing needs identified by staff members for almost thirty-year-old buildings, and the proposed renovations are very student-centered for safety, academics, and some extra-curricular.
- Northview High School's marching band was commended for placing first in competitions at both Brownsburg and Avon and placing second at Ben Davis as well as for having the best guard unit in two out of three shows so far this season along with the best percussion in one out of three shows.
- The band director for Clay City Jr/Sr High School, Mr. Mark Ziegler, along with students Madison Fry, Mikayla Schopmeyer, and Augusta Jester who are members of the Imperial Regiment band/guard at Clay City, offered a Power Point presentation regarding the band program at the school. Mr. Ziegler noted that information regarding the show for this season, "Ascend", was available at the web site www.claycityimperialregiment.com, including a listing of the competitions in which the band will be participating as well as results from the competitions that have already taken place. He noted that the band had participated in three competitions so far this year, with the following results: Lawrence Central – Third place and Best General Effect, Best Percussion, and Best Color Guard; Avon – Third place, Best Percussion, and Best Color Guard; and, Ben Davis – Second place, Best Percussion, and Best Color Guard. The three students followed these comments by speaking of the benefits they have received from participating with the Imperial Regiment. Mr. Ziegler also spoke regarding curriculum expansion, the efforts of the band booster organization, and recent graduates who have pursued music as an occupation. To conclude the presentation, Mr. Ziegler commented that he was really excited to hear about the secondary renovation plans because they are very crowded in the current bandroom.
- Thanks were offered to Director of Extended Services Mike Howard for putting up the leadership team pictures in the vestibule as well as for putting up the banners in the board room and coordinating the placement of the school logo on the wall behind the board members' chairs.

VI. New Business

A. Board Policy 8500 – Pest Control Proposed Changes: First Reading

A proposed change to Board Policy 8500 – Pest Control, was included in the board packet. No vote was necessary. The policy will be brought back to the November 12 regular session for a second reading and approval.

B. Assistant Food Service Director Proposed Changes to Job Description: First Reading

Proposed changes to the Assistant Food Service Director job description were included in the board packet. No vote was necessary. The job description will be brought back to the November 12 regular session for a second reading and approval.

Under discussion, Mrs. Adams questioned the logic behind keeping the term “Assistant” for the Food Service Director because at this point, the title of Director of Personnel, Data, and Food Services has been changed to Director of Human Resources; therefore, there is no employee with the title of Food Service Director.

C. Data Management Coordinator Proposed Changes to Job Description: First Reading

Proposed changes to the Data Management Coordinator job description were included in the board packet. No vote was necessary. The job description will be brought back to the November 12 regular session for a second reading and approval.

D. Classified Handbook Proposed Changes: First Reading

Proposed changes to the Classified Handbook were included in the board packet. No vote was necessary. The change to the Handbook will be brought back to the November 12 regular session for a second reading and approval.

E. Coordinator of Adult Education Programs Job Description: First Reading

The proposed Coordinator of Adult Education Programs job description was included in the board packet. No vote was necessary. The job description will be brought back to the November 12 regular session for a second reading and approval. This would be an employment agreement, not necessarily a contract, and the position would be contingent upon grant funding.

F. Jackson Township Elementary School PTO Donation

Mr. Kumpf moved to accept a donation from the Jackson Township Elementary PTO in the amount of \$3,500 to be used to purchase a set of twelve Kenwood ProTalk Two-Way Radios for the school. Dr. Froderman seconded.

Under discussion, Mr. Scherb asked for what purpose the radios would be used. Jackson Township Principal Brad Ennen replied that they would be used to enhance school safety at the bus drop-off and car drop-off areas, during recess duty, and during outdoor PE classes.

The motion was approved by a 7-0 vote.

G. 2016-17 CCS School Calendar

Prior to a motion, Superintendent Fritz pointed out the following in regard to the proposed calendar:

- The calendar had been reviewed with the CCCTA
- The goal of starting the school year a few days later in August had been met
- The goal of ending the first semester in December had been met
- The goal of keeping the fall break in the calendar had been met. It is based around the Covered Bridge Festival, which helps with attendance for kids, attendance for staff, and the transportation issues that arise during that week.
- The goal of keeping the Wednesday prior to Thanksgiving as a day that schools would be closed was met.

Superintendent Fritz pointed out some highlights of the calendar, including:

- ◇ First student day for the 2016-17 school year is scheduled for August 8
- ◇ Fall Break is October 17 – 21
- ◇ Thanksgiving Break is November 23 – 25
- ◇ Christmas Break is December 21 – January 2
- ◇ January 3 is a teacher in-service day
- ◇ There will be one week of Spring Break this coming school year, March 27 – 31
- ◇ The last student day is scheduled for May 22, which would allow four days after the 22nd that could be used for snow days and would still allow graduation the following weekend.

Mrs. Adams moved to approve the 2016-17 school calendar. Mr. Hill seconded.

Under discussion, Mr. Scherb shared his opinion that he still believes school starts way too early. However, he did agree that the schools should be closed during the bridge festival week, and he deemed it to be a safety issue. He wished there was a way to give families more time in the summer to have family vacations and jobs.

The motion was approved by a 6-1 vote with Mr. Scherb opposed.

H. Northview High School Purchase Request

Mrs. Adams moved to approve the use of ECA Account #3312 to purchase shirts for the Northview faculty and staff in the total amount of \$3,505.48. Mr. Wiram seconded, and the motion was approved by a 7-0 vote.

I. Request for Permission to Complete Title II Part A 2015 Grant and High Ability Grant

Mr. Reberger moved to grant permission to Curriculum and Grants Coordinator Kathy Knust to complete the Title II Part A 2015 grant application as well as the High Ability grant application. Mrs. Adams seconded, and the motion was approved by a 7-0 vote.

J. Ratification of Settlement Agreement in Special Education Hearing

Mrs. Adams moved to approve the terms of the settlement agreement reached in connection with Article 7 Hearing No. HR-012-2016. Dr. Froderman seconded, and the motion was approved by a 7-0 vote.

VII. Board Member Comments

Shane Wiram stated that it had been nice to see the kids come in and do a presentation. He congratulated the Northview and Clay City bands for their successes. He offered thanks to teachers and staff members for the good year so far and encouraged them to keep it up. He also thought a great job had been done on the track replacement and he appreciated Mr. Howard's follow-up on that.

Amy Burke Adams also thanked the three students and Mr. Ziegler for their tremendous presentation.

Ron Scherb deemed it to be the highlight of a board meeting whenever students come in and give a presentation.

Fred Froderman added his thanks to the three young ladies for their presentation.

Scott Hill stated that he is amazed by both the Clay City and Northview bands and the amount of time and dedication that the students put into those programs. He asserted

that juggling class time and homework and making it all fit would teach life skills that would pay dividends over and over throughout the rest of their lives.

Kevin Kumpf shared that whenever he talks about school, it is either about sports or band, both from his past and also with his family. He congratulated the three students for doing a great job with their presentation.

Tom Reberger agreed with the comments that had been made.

VIII. Future Agenda Items

None at this meeting

IX. Adjournment

Having exhausted all agenda items, the meeting was adjourned at 8:16 p.m.

The meeting was audio recorded and copies may be requested by contacting the Central Administration Office.