

**MINUTES OF MEETING OF BOARD OF TRUSTEES
OF
CLAY COMMUNITY SCHOOLS**

A Regular Session of the Clay Community Schools Board of Trustees was held at the Central Administrative Office, 1013 S. Forest Avenue, Brazil, IN 47834, on Thursday, June 12, 2014. Tom Reberger, Kevin Kumpf, Fred Froderman, Rob Miller, and Amy Burke Adams were present. Jennifer Kaelber and Ron Scherb were absent.

I. Call to Order

The meeting was called to order at 7:31 p.m. Board President Rob Miller led those in attendance in the pledge and offered the prayer.

II. Consent Agenda

A. Claims

B. Board Meetings

Regular Session Minutes for May 15, 2014

Executive Session Certification for May 15, 2014

C. Field Trips

Clay City Jr/Sr High School boys basketball to Indiana Wesleyan University in Marion, Indiana for a team camp June 27-29, 2014 requiring an overnight stay.

D. Personnel

A. LEAVES OF ABSENCE

1. Certified

a. Teacher – FMLA	NCMS	Jan Choate
b. Teacher – FMLA	SE	Nona Lancaster
c. Administrator – FMLA	CO	Timothy Rayle

2. Non-Certified

a. Custodian – FMLA	NCMS	George Priest
---------------------	------	---------------

B. RETIREMENTS

1. Certified

2. Non-Certified

None

3. Place on Retirement Index

None

C. RESIGNATIONS

1. Certified

a. Teacher – Social Studies	NHS	Broc Leslie
b. Teacher – School Psychologist	Sp Serv	Stacey Bex
c. Teacher – SLP	Sp Serv	James Lell
d. Teacher – Vocal Music	NHS/NCMS	Kristina Waugh
e. Teacher – Special Services	NHS	Dianna Bain

2. Non-Certified

a. Instructional Assistant	CCE	Colleen Orman
b. Instructional Assistant	ME	Cynthia Cayton

3. ECA Resignations

a. National Honor Society (50%)	NHS	Sara Harmon
b. Track Assistant Coach	NCMS	Jason Setliff

c. Track Assistant Coach	NCMS	M. Paul Harbour
d. Cross Country – Girls Head Coach	NHS	Rexanne Laue
4. ECA Lay Coaches	None	

D. TRANSFERS

1. Certified		
a. Elementary Teacher – from NCMS to VBE	VBE	Leslie Cesinger
b. Elementary Teacher – from FPE to CCE	CCE	Jennifer Yocom
c. Classroom Teacher to Title I Teacher	FPE	Allyson Wegner
2. Non-Certified	None	

E. EMPLOYMENT

1. Certified		
a. Teacher – Elementary (Kindergarten)	VBE	Carrie Lovett
b. Teacher – Mathematics	NHS	Ariel Bose
c. Teacher – Mathematics	NHS	Shelley Minor
d. Teacher – Special Services	NHS	Broc Miller
e. Teacher – Spanish	CCHS	J.W. Clarence Johnson Jr
f. Teacher – Elementary (Title I Pre-School)	ESE	Amber Passfield
2. Non-Certified		
a. Custodian – 260 (Will begin July 1)	NHS	Timothy Backfish

F. EXTRA-CURRICULAR

1. Extra-Curricular Certified	None	
2. Extra-Curricular Non-Certified	None	
3. Extra-Curricular Lay Coach		
a. Cross Country – Head Coach	NHS	Conor Strain
b. Soccer – Head Coach Boys	NHS	Ayobamidele Alexander Akinruli
c. Soccer – Assistant Coach Girls	NHS	Ashley Clarke
d. Football – Assistant Freshman Coach	NHS	Tyler Wilson
e. Band – Assistant Marching Band Dir.	CCHS	John Lopez
f. Band – Percussion Specialist	CCHS	Joseph Diko
g. Band – Marching Band Drill Team Dir.	CCHS	Cassandra Dugger
4. Supplemental		
a. Softball Coach	NHS	Hope Torbert

G. CHANGES

1. Certified		
a. Additional 20% - Elementary Art	SE	Lauren Latta
2. Non-Certified	None	
3. ECA-Lay Coaches	None	

H. VOLUNTEERS

1. CLASSROOM		
<u>Clay City Elementary</u>		
James Boggs		
Beth Harris		

Paul Hensley
 Sarah Owens
 Jamie Rogers
 Lynn Steward
 Rachel Swearingen
 Mitch Whitaker
East Side Elementary
 Stacy Gregg
 Elizabeth Timberman
Jackson Township Elementary
 June Duling
Staunton Elementary
 Melissa Dorsett
 Kelly Notter
Van Buren Elementary
 Tricia Berry
 Carrie Cunningham
 Jared Gibbens
 Jeffery Gilham
 Angelica Heather Harper
 Matthew Paul
 Andrew Warren
East Side Elementary/North Clay Middle School
 Jana Jones
Staunton Elementary/Northview High School
 Chrischelle Brown
North Clay Middle School/Northview High School
 John Pittman

- 2. ATHLETICS/ECA
 - a. Scott Finzel – Football NHS
 - b. Justin Sampson – Football NHS
- 3. Other Volunteers None

- I. CONTRACTED SERVICES None

- J. OTHER None

Mr. Kumpf moved to approve the consent agenda items. Dr. Froderman seconded, and the motion was approved by a 5-0 vote.

III. Comments from Patrons

Lisa Stevenson offered thanks to Northview High School Principal Ernie Simpson for his recognition during the graduation ceremony of her son Dakota’s thirteen years of perfect attendance. She urged the board to consider ways to encourage perfect attendance by other students.

Travella Myers offered her thanks for the new sound system at Clay City Jr/Sr High School.

IV. Old Business

A. Redistricting of School Board Electoral Districts Resolution

It had been determined by consensus during the May 15, 2014, school board meeting that the "Resolution to Amend Electoral Districts for the Governing Body of Clay Community Schools" was preferred to bring school board member election policy in compliance with population and boundary line considerations. Approval of the resolution was recommended. Dr. Tucker noted that, if the resolution were to be approved, it would be advertised as is statutorily required.

Mr. Reberger moved to approve the resolution. Mrs. Adams seconded, and the motion was approved by a 5-0 vote.

B. Northview High School Soccer Field Improvements

Director of Extended Services Mike Howard informed the board that the committee established to investigate the options for soccer field improvements had met on May 21 at Northview High School. The committee had discussed different options to accommodate the situation with the illumination of the fields and had decided the best option would be to purchase two portable light units and rent either two or four portable light units during the soccer season in September and October. The plan would be to contact at least three vendors that have expressed interest and ask them to bring out sample units. Sometime after the 4th of July, Mr. Howard would like to bring Northview Athletic Director Charley Jackson as well as the new soccer coach to the field to look at the sample units and see which lights illuminate the field the best and determine whether four or six units are needed. A field work day will also be established, probably sometime after the 4th of July as well.

Under discussion, Mrs. Adams asked if Mr. Howard was looking at brand-new or refurbished portable light units. Mr. Howard replied that the committee would evaluate the refurbished lights to see what type of condition they were in and to see what the cost would be. He added that most of the old lights that the vendors have talked about have a couple thousand hours on them, which isn't much. Mr. Howard theorized that the committee would probably want to go with the refurbished units and rent the balance. He commented that it would cost between \$6,000 and \$8,000 to buy two portable units, and it would cost approximately \$800 - \$900 to rent the other portable units for two months.

Mr. Miller attempted to clarify Mr. Howard's recommendation: Purchase two portable units and rent the balance right now. The board was not being asked to approve a particular model or unit at this time, just the concept. It was pointed out that the money for the lights was in the athletic budget and approximately \$10,000 total would be spent for the rental and the purchase.

Mrs. Adams asked why renting everything that was needed for each season wasn't being considered. In reply to this, Mr. Howard stated that owning two units would be very valuable to the maintenance staff. Owning six would be too much, but owning two would be much value added without being extra.

The item had erroneously been listed as a voting item due to a clerical error. Mr. Howard noted that it wasn't a voting item at this time; rather, it was information about what the committee planned to do and investigate and purchase based on the budget pre-approved by the board. Mr. Miller suggested that the board go ahead and vote as to whether to allow Mr. Howard to pursue portable lighting for the soccer field.

Dr. Froderman moved to accept the proposal to light the Northview soccer field with the purchase of two portable light units and the rental of the balance of the lights needed. Mr. Kumpf seconded, and the motion was approved by a 5-0 vote.

C. Policy 1720 – Duties of the Board – REVISION: Second Reading

Mr. Kumpf moved to approve the revision to Policy 1720 – Duties of the Board. Dr. Froderman seconded, and the motion was approved by a 5-0 vote.

D. Policy 7543 – 1 to 1 Laptop Acceptable Use and Guidelines – NEW: Second Reading

Dr. Froderman moved to approve the new 1 to 1 Laptop Acceptable Use and Guidelines policy. Mr. Kumpf seconded, and the motion was approved by a 5-0 vote.

E. Policy 9210 – Possessing Firearms on School Property – NEW: Second Reading

Mr. Reberger moved to approve the new Possessing Firearms on School Property policy. Mrs. Adams seconded.

Prior to the vote, Mrs. Adams noted that she had been involved in a conversation about this topic, and she had been very proud to say that our superintendent had been proactive about this, had sought it out and had initiated it without any external forces. Mrs. Adams had also been proud to say during that conversation that our school system was already implementing this. Mrs. Adams stated that she appreciated the foresight of the superintendent.

The motion was approved by a 5-0 vote.

F. Job Description – District Digital Learning Specialist – NEW: Second Reading

Mr. Reberger moved to approve the new District Digital Learning Specialist job description. Dr. Froderman seconded.

Under discussion, Mrs. Adams stated that she thought the school corporation would be better served not having this position at an administrative level in central office. If the school corporation has the funding for an additional position in technology, she asked that the position be placed in the technology department so that in between training sessions the person could contribute to the overall well-being of the technology program. She did not believe in adding administrative positions that may not be necessary.

The motion was approved by a 3-2 vote with Mrs. Adams and Mr. Kumpf opposed.

V. Superintendent's Report

Dr. Tucker noted the following:

- It had been a very successful conclusion to the school year.
- All three of the graduation ceremonies had been very nice.
- The building renovation project at Northview High School is underway and making good time.
- An extra meeting at the end of July will be required to accommodate the personnel items for new hires that will be presented for approval prior to the start of the school year.

Principals in attendance offered the following comments:

- ❖ Jeff Fritz, North Clay Middle School, agreed with Dr. Tucker that it had been a very good conclusion to the school year. He congratulated Cumberland Academy, Clay City Jr/Sr High School, and Northview High School graduates.
- ❖ Jeff Bell, Clay City Jr/Sr High School, also commented on the wonderful end to the school year as well as the wonderful school year. Mr. Bell was accompanied by Mr. Clarence Johnson who had been approved as a Spanish teacher at Clay City Jr/Sr High School earlier in the meeting.

VI. New Business

A. Textbook to Laptop Resolution

Director of Business Affairs Mark Shayotovich provided a resolution to approve the use of the Dell 3340 Laptops in lieu of, or in coordination with current textbooks. This resolution would allow the corporation the ability to charge an annual technology rental fee in the same manner in which it charges a textbook fee. The resolution would also allow the corporation to include that fee when it applies for textbook assistance from the state for those students who qualify. Approval was recommended.

Mr. Kumpf moved to approve the resolution. Mrs. Adams seconded.

Under discussion, Dr. Froderman asked if this would be an additional fee or if it would be part of book rental. Dr. Tucker replied that this would actually be the fee that would be charged on the lease agreement for the actual laptop. The effort is to try to eliminate, as much as possible, any of the remaining textbook charges. Dr. Tucker noted that some textbooks are further along the adoption process where the school corporation has met what it needed to meet in order to break even, and those rental costs could be eliminated altogether. They are also looking to see if the expense of the remaining textbooks could be defrayed. This would basically be the amount of money being charged for the laptop, but the state says that in order to reimburse the school corporation as it has done for textbooks, the board must sign the resolution that says the board understands the school corporation will be reimbursed at the state level in the same manner that it was reimbursed for textbooks.

In answer to Dr. Froderman's question as to whether parents could anticipate charges being similar to what they've been for book rental, Dr. Tucker stated that most of the conversations in the parent meetings have been about trying to come in close proximity with what parents had previously paid. She acknowledged that it was more difficult to

set aside actual fees for courses, such as Family and Consumer Science class fees for the purchase of food staples, and students taking those types of courses may have slightly higher fees to pay.

The motion was approved by a 5-0 vote.

B. Salary Alignment Information

During the May 15, 2014, regular session school board meeting, Mrs. Adams had asked for research into how much it would cost to raise wages of the IA's, bus aides, and food services staff to match the wages of the custodians. Information was included with the board packet.

Under discussion, Mrs. Adams referred to information that had been provided for the 29-hour grandfathered IA group. The total impact, which translated into how much more it would cost the school corporation to pay them at a raise to a salary of \$12.30, was \$169,938.62 additionally every year. The 29-hour non-grandfathered IA group with a raise to \$10.69 would be a total of an additional \$45,505.67. The 30+ hour instructional assistants with a raise to \$11.74 per hour would have a total impact of \$75,636.41. For part-time food service, a raise to \$11.01 for an hourly wage would have a total impact of \$49,944.74. For full-time food service, a raise to \$12.58 per hour would have a total impact of \$26,227.23. For bus aides, a raise to \$11.84 would have a total impact of \$10,665. The total yearly impact of raising all those groups would be \$377,917.67. This was based on the information that she had asked for and had received. The reason she wanted this information in the minutes is because the topic may be revisited. She offered thanks for the information.

C. Declaration of Surplus Equipment

Director of Technology Bill Milner requested approval to declare equipment as surplus in order to dispose of it. The request was for 454 computers that are to be removed from the English classrooms. If approved, the surplus computers would be picked up by Oscar Winski eRecycling. Approval was recommended.

Mrs. Adams wanted to know if the school corporation was going to get any money out of the computers. Mr. Milner explained that the company would give him a price once they looked at the machines. Typically, the school corporation would get back about \$2,000.

Dr. Froderman moved to approve the declaration of surplus equipment. Mr. Kumpf seconded, and the motion was approved by a 5-0 vote.

D. Northview High School Supplemental Coach

Mr. Kumpf moved to approve the recommendation of Principal Ernie Simpson to pay Hope Torbert in the amount of \$600 for her services as a supplemental softball coach. Mrs. Adams seconded, and the motion was approved by a 5-0 vote.

VII. Board Member Comments

Amy Burke Adams thanked everyone for putting together the wonderful graduations for the students. She observed that the graduations represented everyone who

invested in students throughout their school career to help them become successful citizens and contribute back to the community.

Rob Miller echoed Mrs. Adams' comments and offered congratulations to all graduates. He wished them nothing but the best.

Fred Froderman had attended the Mental Math competition, which he enjoyed very much, and he noted that East Side Elementary had done very well in the competition. He encouraged others to attend the competition in the future.

Kevin Kumpf believed that this had been a great year for Clay Community Schools. He complimented principals, faculties, students and parents for their involvement. He also congratulated all of the graduates.

Tom Reberger agreed wholeheartedly with everything that had been said. He mentioned that local law enforcement officers had attended all of the graduations helping to direct traffic and help with security. Although the school corporation doesn't have a high-profile police resource officer program as Vigo County does, deputies and police officers are in the school buildings on a regular basis. He commended the local police officers for that. Mr. Reberger concluded his comments by noting that a lot of good things are happening in Clay Community Schools.

VIII. Future Agenda Items

None at this meeting

IX. Adjournment

Having exhausted all agenda items, the meeting was adjourned at 8:06 p.m.

The meeting was audio recorded and copies may be requested by contacting the Central Administration Office.